This citation guide is based on Kate Turabian’s *A Manual for Writers of Research Papers, Theses, and Dissertations* (9th ed.) and should be used for most papers at Covenant Theological Seminary. However, MAC students should use the APA Citation Guide in their counseling classes.

**Bibliography Basics**

Unless otherwise instructed, follow these guidelines for formatting your bibliography:

- Sort your bibliography entries alphabetically by the last name of the first author (or title if anonymous).
- Each entry should have a ½-inch hanging indent (i.e., the first line of each entry is flush with the left margin, and subsequent lines are indented).
- Entries should be single-spaced, but include a line of blank space between each entry.
- Use standard postal state abbreviations. Illinois should be “IL”, not “Ill.”

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Articles

Basic Article Form

see Turabian §17.2 (pp. 187 ff.)

<table>
<thead>
<tr>
<th>note</th>
<th>1 John A. Doe, “Title of Article,” Title of Journal enumeration (date): pages. URL.</th>
</tr>
</thead>
<tbody>
<tr>
<td>bibliography</td>
<td>Doe, John A. “Title of Article.” Title of Journal enumeration (date): pages. URL.</td>
</tr>
</tbody>
</table>

Enumeration

The volume number immediately follows the periodical title without any intervening punctuation (e.g., Ex Auditu 21). If an issue number is also given, it is added after the volume number and preceded by a comma and the abbreviation “no.” (e.g., Faith and Philosophy 25, no. 3). However, if the periodical uses only issue numbers, and not volume numbers, then the issue number is placed after the periodical title, but is preceded by a comma and the abbreviation “no.” (e.g., Image, no. 58). In all cases use arabic numerals even if the periodical uses roman numerals.
Date

Follow the format used by the periodical—this could be a season (e.g., Spring 2007), a month (e.g., March 2007), or a specific day (e.g., March 15, 2007).

**Journal Article**

see Turabian Figure 16.1, no. 6 (p. 153); §17.2.1–5 (pp. 188–190)


Note that for journal articles a colon is used before the page numbers.

**E-Journal Article**

see Turabian §15.4.1.3–4 (pp. 145); Figure 16.1, no. 7 (p. 153)

Follow the form for an article in print, and then add the URL. If the e-journal website provides a preferred or “permanent” URL for the article, use that rather than what is displayed in your browser’s address bar. If the article has a Digital Object Identifier (DOI), then you can create a permanent URL by appending the DOI to “https://doi.org/”.


If you accessed the article in a library database, rather than a public website, use the name of the database in place of the URL.
Magazine Article

see Turabian §17.3 (pp. 191–192)

Magazines are usually cited by date only, even if a volume and/or issue number is given. Note that the page numbers are preceded by a comma, not a colon.

**note**  
1 Robert Peterson, “Prophet, Priest, & King: The Perfect One of Israel,” *Covenant*, Fall 2004, 4.


Newspaper Article

see Turabian §17.4 (pp. 192–193)

Newspaper articles are usually not included in the bibliography. Note that pages numbers are omitted from the citation.

**note**  

Article with Multiple Authors

see Turabian Figure 16.1, no. 2 (p. 151); §17.1.1 (pp. 171–172)

**note**  

**bibliography**  
**Book Review**

see Turabian §17.9.2 (p. 205)

The following form can be used for citing reviews of individual books. Longer review articles (especially those that cover multiple works) and full-fledged literature reviews are more aptly cited using the form above for a journal article.

|---|---|

**Books**

**Basic Book Form**

see Turabian §17.1 (pp. 171 ff.)

<table>
<thead>
<tr>
<th>note</th>
<th>John A. Doe, <em>Title of Book</em> (Location: Publisher, year), pages.</th>
</tr>
</thead>
<tbody>
<tr>
<td>bibliography</td>
<td>Doe, John A. <em>Title of Book</em>. Location: Publisher, year.</td>
</tr>
</tbody>
</table>

**Location**

If the place of publication is unknown, use the abbreviation “n.p.” (“no place”) in the footnote, and “N.p.” in the bibliography (e.g., n.p.: WW Press, 2003). If you can make an educated guess regarding the place of publication, include your guess in brackets with a question mark (e.g., [St. Louis, MO?]: Covenant Theological Seminary, 2005). If no place is given because the book was self-published, note that (e.g., Self-published, CreateSpace, 2017).

**Year**

If the year of publication is not given, use the abbreviation “n.d.” (e.g., St. Louis, MO: Covenant Theological Seminary, n.d.). If you may know the date of publication based on some other source of information, include that year in brackets with a question mark (e.g., St. Louis, MO: Covenant Theological Seminary, [2013?]).

**Book by a Single Author**

see Turabian Figure 16.1, no. 1 (p. 151); §17.1.1 (p. 171–172)

|---|---|
**Book by Multiple Authors**

*see Turabian Figure 16.1, no. 2 (pp. 151–152); §17.1.1 (pp. 171–172)*

If the book has just two or three authors, list all of the authors' names in both the note and the bibliography.


If the book has four or more authors, list only the first author's name followed by “et al.” (Latin, *et alii*, “and others”) in the note. In the bibliography, list all of the authors.


**Book with Editor as Author**

*see Turabian §17.1.1.2 (pp. 172–173)*


Note: If there is only one editor, use the singular abbreviation “ed.” instead of the plural “eds.”

**Book with an Editor or Translator**

*see Turabian §17.1.1.1 (p. 172)*


Note: If the book has both an editor and a translator, list them in the order in which they appear on the title page of the book.

**Revised Edition of a Book**

*see* Turabian §17.1.3.1 (p. 177)

Only specify the edition if you are citing an edition other than the first. Use abbreviations whenever possible (e.g., 2nd ed., rev. ed.).

|-------|---------------------------------------------------------------------------------------------------------------|

Note: The first letter of the edition designation should be lowercase in the footnote and uppercase in the bibliography (e.g., “rev. ed.” in the footnote, but “Rev. ed.” in the bibliography).

**Reprint of a Previously Published Book**

*see* Turabian §17.1.3.2 (pp. 177–178)

Specify the publication date of the original printing and then give the publication details of the version that you consulted, indicating that they refer to the reprint edition. In the footnote, place a semi-colon after the original’s date of publication, and use the abbreviation “repr.”.

|-------|--------------------------------------------------------------------------------|

**Multi-volume Work**

*see* Turabian §17.1.4 (pp. 178–179)

In a note, put the cited volume number immediately before the page number and separate them with a colon. In the bibliography entry, indicate the volume number that you cited in your notes.

|-------|----------------------------------------------------------------------------------|

If you cited more than one volume in your notes, then you may cite the set as a whole in the bibliography by indicating the total number of volumes in the set.

**Book in a Series**

see Turabian §17.1.5 (p. 179)

If a book is part of a formal series (such as a commentary series, or a series of published papers), the name of the series may be included in the citation. The series title should be presented in roman type (not italicized).

If the items within the series are numbered, the number of the work cited may optionally be included immediately after the series title with no intervening punctuation or designations such as “vol.” or “no.” (e.g., New Testament Studies 5). However, if the series uses multiple levels of enumeration (e.g., vol. 3, no. 1 or no. 37, pt. 2), then include the abbreviated designations and place a comma before each. Some series are so large that their numbering has been started over in later publications. In such cases give an appropriate designation such as “o.s.” (old series), “n.s.” (new series), “2nd ser.,” etc. between the series title and the item number with a comma on either side (e.g., Theological Studies, n.s., 24).

| note | 1 Stephen S. Smalley, 1, 2, 3 John, Word Biblical Commentary (Waco, TX: Word Books, 1984), 82. |

**Book with Multiple Additional Elements**

When citing a book that involves some combination of editors, translators, multiple volumes, multiple editions, a series title, etc., build the citation piece by piece in the following order using the guidance in the sections above to format each individual element.

1. Name of author(s)
2. Title of book
3. Name of translator(s) and/or editor(s)
4. Edition designation (if not the first)
5. Volume number cited or total count of volumes [in bibliography only]
6. Series title and enumeration (if given)
7. Facts of publication
8. Volume and page numbers cited [in notes only]


**Bibliography**


**E-Book**

*See Turabian §17.1.10 (pp. 186–187)*

Follow the form for a book in print, and then add one of the following to indicate how the e-book can be obtained:

- If you read the e-book online, then give the URL. If a preferred or “permanent” URL is provided, use that rather than what is displayed in your browser’s address bar.
- If you accessed the e-book through a library database, give the name of the database.
- If you obtained the e-book from a commercial vendor (e.g., Amazon), identify the e-book file format (Kindle, EPUB, Adobe Digital Editions PDF, etc.).

**Note**


**Bibliography**


If a page number is not available for the note, cite by chapter number and/or numbered section. For older Amazon Kindle e-books that don’t include page numbers, you may also include the location number, but that is not sufficient on its own.

**Note**


**Essay/Article within a Book**

*see* Turabian §17.1.8.2 (pp. 184–185)


Note: Be sure to include the full page range of the essay/article in the bibliography entry.

**Dissertation or Thesis**

*see* Turabian §17.7.1 (p. 198)

The citation for a dissertation or thesis differs from that of a book in that the title is placed in quotation marks instead of being italicized, and the publisher information is replaced with an indication of the degree for which the project was completed, and the name of the school.


**Encyclopedia, Dictionary, Lexicon, or Concordance**

*see* Turabian §17.9.1 (pp. 204–205)

Standard, well-known reference works are usually cited in the notes only, and are excluded from the bibliography. Such works may be cited using standard abbreviations, such as those found in the *SBL Handbook of Style*; or by title alone, omitting the other publication details.
For works that are arranged alphabetically, you may use the relevant entry name preceded by “s.v.” (Latin, *sub verbo*, “under the word”; plural: *s.vv.*) in place of the volume and page numbers. However, when the entries are signed (i.e. the contributor who authored each entry is indicated), you should instead adapt the note format for citing an essay/article within a book (note 2 below).

| note | 1 BDAG, s.v. “εἴδωλον, οὐ, τό.” |
| note | 2 Christopher J. H. Wright, “רֶץ,” in *NIDOTTE*, 1:520. |

Lesser known reference works should be cited in full in both the notes and the bibliography.


**Study Bible Notes**

The notes in a study Bible are generally not considered an academic source, and so should usually not be cited in an academic paper. Consider instead consulting a commentary by the author of the study notes.


**Websites**

**Web Page**

*see* Turabian §17.5.1 (p. 194)

When citing a page on a website, include the following elements, as applicable, in the given order:

- Author(s) of the page
- Title of the page—enclosed in quotation marks, not italicized
- Name of the website—not italicized, unless the website is analogous to a journal, magazine, or newspaper
- Name of the organization/entity responsible for the website (if not already indicated by the name of the author or of the website)
- Date of publication or revision (e.g., “last modified...”), or else the date that you accessed the page (e.g., “accessed...”)
- URL of the page


**Bibliography**


**Blog Entry**

see Turabian §17.5.2 (pp. 194–195)

When citing a blog, include the following elements, as applicable, in the given order:

- Author of the entry
- Title of the entry
- Name of the blog—in italics; append the descriptor “(blog)” when necessary for clarity
- Name of the website, if the blog is one part of a larger site with other content or blogs
- Date that the entry was posted
- URL of the entry

**Note**


**Bibliography**


Audio & Video

Sound Recording

see Turabian §17.10.3.4 (pp. 210–211)

Include as much information as possible about the recording, including the name of the speaker or performer, the title, the name of the recording company or publisher, any identifying numbers (catalog number, etc.), the date of recording and/or publication, and the media format (CD, audiocassette, etc.). If you accessed the recording online, include the URL and, if no other date information is provided, the date that you accessed it.

note

1 Jerram Barrs, The God of Grace and Glory, L’Abri Audio Library (Chesterton, IN: Sound Word Associates, 2003), CD.

2 N. T. Wright, Kingdom, Spirit & the People of God: Eschatology and the Church’s Task and Role in Pauline Theology, disc 3, The Redemption of Creation, RGCD2900B1 (Vancouver, BC: Regent College, 1999), CD.


bibliography


Video Recording

see Turabian §17.10.3.1–3 (pp. 208–210)

Include as much information as possible about the recording, including the name of the director or person responsible for the content, the title, the name of the publisher, the publication date, and the media format (DVD, VHS, etc.). If you accessed the video online, include the URL.

note

1 Susan Heitler, The Angry Couple: Conflict-focused Treatment (Hicksville, NY: Newbridge Communications, 1995), VHS.

**Film and TV**

Movies and TV series may be cited in a modified form. Unless you viewed the movie in a theater or the TV show during the original broadcast, include the medium (e.g., DVD) or the URL of the streaming service that you used.

<table>
<thead>
<tr>
<th>note</th>
<th>3 Crash, directed by Paul Haggis (Lions Gate Films, 2004), DVD.</th>
</tr>
</thead>
</table>

**Lectures & Presentations**

**Lecture**

see Turabian §17.7.2 (p. 199)

<table>
<thead>
<tr>
<th>note</th>
<th>1 David Calhoun, “Ancient and Medieval Church History” (lecture, Covenant Theological Seminary, St. Louis, MO, November 14, 2002).</th>
</tr>
</thead>
</table>

|--------------|----------------------------------------------------------------------------------------------------------------------------------|
Other Citation Situations

Subsequent Citations

see Turabian §16.4.1 (pp. 164–166.)

If you are citing the same source multiple times, you may use shortened citations after the first full citation.


22 Branson and Martínez, 160.

23 Klein, Hubbard, and Blomberg, 76.

24 Schultz et al., 189.

Including a shortened title (up to 4 words) for the book or article is only required if necessary for clarity, such as when you cite multiple works by the same author. Likewise, when citing works by different authors with the same last name, you should include each author’s first name or initials in the shortened citations.

One Source Quoted in Another

see Turabian §17.9.3 (p. 205–206)

If you find a useful quote from another source in the one that you are reading, you must try to find the original source of the quote so that you can examine it in context and verify its accuracy. However, if you cannot track down the original, you may use the following form.


Special Authorial Situations

Junior, the Third, etc.

see Turabian §23.1.6 (pp. 334–335); §24.2.1 (p. 345)

Do not precede Sr., Jr., III, etc. with a comma, unless the name is inverted, as in the bibliography.


**bibliography**

<table>
<thead>
<tr>
<th>Authors</th>
<th>Title</th>
<th>Publisher and Year</th>
</tr>
</thead>
</table>